

# **IOWA COUNTY TRANSPORTATION COMMITTEE**

## **February 1, 2010**

The Transportation Committee met in the Iowa County Court House, County Board Room in the City of Dodgeville on Monday, February 1, 2010 at 6:00 p.m. and was called to order by Sup. Larry Steffes.

Roll call was taken:

Committee members present: Sups. Larry Steffes, Ron Berg, Dave Bauer, Mark Masters, Brad Wells, Bob Bunker, and John Meyers.

Committee members excused/absent: Sups. Ron Benish and Gerald Dorscheid.

Also present: Highway Commissioner Craig E. Hardy, Highway Business Manager Jeri Grabbert, Personnel Director Bud Trader, John Gardner Local Chapter 1266 Union President, Scott Reddell Local Chapter 1266 Union Vice President, and Keith Buckingham Union Grievance Committee Chair.

Sup. Bob Bunker moved that the meeting had been duly advertised. Seconded by Sup. John Meyers. Motion passed unanimously.

Sup. John Meyers moved for approval of the February 1, 2010 agenda and the January 4, 2010 minutes. Motion was seconded by Sup. Dave Bauer. Motion passed unanimously.

Reports from committee members and an opportunity for members of the audience to address the committee.

Sup. Dave Bauer reminded the committee members about the Administrator Recruitment party coming up.

Mike Bisbach addressed the committee requesting that they petition for open discussion on the new Health and Human Services building and have this put on the County Board of Supervisors agenda.

The Highway Committee shall entertain a motion to go into Executive Session pursuant to Sec. 19.85(1) (c) WI Statutes for considering employment, promotion, compensation and performance evaluation data of any public employment over which the governmental body has jurisdiction or exercises responsibility. (Grievance #-09-02 Step 2).

A motion was made by Sup. Brad Wells and seconded by Sup. Ron Berg to go into executive session at 6:10 PM. Also present were Highway Commissioner Craig Hardy, Business Manager Jeri Grabbert, Personnel Director Bud Trader, Highway Union Representatives President John Gardner II, Vice President Scott Reddell, and Grievance Committee Chairman Keith Buckingham. Motion passed unanimously.

Return to Open Session – possible action.

A motion was made by Sup. John Meyers and seconded by Sup. Bob Bunker to return to open session at 7:00 PM. Motion passed unanimously.

Memorandum of Understanding regarding Four 10-hour Workday Schedule for 2010, Friday Office Call Logs and Overtime. Craig Hardy described the data collected for activity occurring on Fridays during the 2009 4-10's schedule. A call log was kept and shows that with 17 Fridays in this period, there was an average of 4 calls per day. The overtime expense related to work done on Fridays was also presented. The Memorandum of Understanding submitted by the Union calls for the same terms as 2009 with the following exceptions. The term will begin May 3, 2010 and last through September 30, 2010. The 4-10's schedule will include the office clerks also working Monday through Thursday and not on a rotating schedule for Fridays. Jeri Grabbert pointed out that Item #6, Holidays, did not address Memorial Day and Craig noted that should be corrected also.

A motion was made by Sup. Ron Berg and seconded by Sup. John Meyers to recommend the 4-10's Memorandum of Understanding schedule be returned to the Administrative Services Committee for review and the County Bargaining Group for discussion with the noted changes. Motion passed unanimously.

### **Old Business**

- A. Quarry Storm Water Permits NOI & SWPPP. Craig Hardy identified the research and work he has completed regarding the storm water discharge permit and the Storm Water Pollution Prevention Plan (SWPPP) for the quarry, which is required for compliance with WDNR regulations.
- B. WCHA Winter Conference Summary – Gerry, Ron B., John. Craig Hardy and Sup. John Meyers summarized some of the sessions that were presented at the WCHA Winter Conference, which included prevailing wages, local road improvement, equipment rates, level of service models, NR-40 Invasive Species, safety, automatic vehicle locators, routine maintenance agreements, services and funding for state highways, and more.
- C. DWD Prevailing Wage & LRIP Trans 206 Discussion. Craig Hardy reviewed his written summary of these topics which detailed the history, discussions between affected organizations, and the impact on Iowa County.
- D. 18/151 Design Study. Craig Hardy gave an update on the continued correspondence with Barb Feeney of SEH, Inc. and Larry Barta of WisDOT regarding the discussions from the January 4, 2010 Transportation Committee Meeting. Both Ms. Feeney and Mr. Barta were receptive to the ideas presented and Mr. Barta will work within WisDOT to see if there are any road blocks and then report back to Craig.
- E. CTH B & G Prevailing Wage Determination Request. Craig Hardy informed the committee that he has submitted applications for prevailing wage determinations for the CTH B and CTH G projects. Upon notification from WisDOT of the acceptance of the

CHIP and CHIP-D applications, the county will move forward with the construction of the two projects. Discussions also occurred with regards to the activities to be performed by the county and item was tabled until the April meeting.

**New Business:**

- A. December 2009 Monthly Revenue and Expenditure Report. Jeri Grabbert reviewed the 2009 Financial Report noting that revenues were at 105% and expenditures were at 104% as of December 30, however noting that year-end journal entries have yet to be made. The year-to-date total revenue over expenditures is \$83,196.08.
- B. 2010 Discretionary Traffic Maintenance Agreement – Traffic Signing. Craig Hardy presented the agreement from WisDOT for the cost of labor, equipment, and materials for replacing signs on state highways in the amount of \$12,800.

A motion was made by Sup. Dave Bauer and seconded by Sup. John Meyers to approve the Traffic Maintenance Agreement for \$12,800. Motion carried unanimously.

- C. County and Town of Mifflin Rental Agreement. This is a renewal of the rental agreement for the use of storage space at the County Shop in Mifflin. The renewal agreement is for a 2-year period, January 1, 2010 through December 31, 2011, for \$1,200 per year plus cost of labor, equipment, and materials as used.

A motion was made by Sup. Bob Bunker and seconded by Sup. Brad Wells to approve the rental agreement. Motion passed unanimously.

- D. Asphalt Plant Air Quality Permit. Craig Hardy explained that under the current Air Pollution Control Permit for the asphalt plant the fee structure provides for a cost of \$4,000 per year. The Iowa County plant qualifies for a Hot Mix Asphalt Plant General Permit for a fee of \$300 per year. Craig recommends submitting a request to revoke the exiting permits and apply for the general permit.

A motion was made by Sup. John Meyers and seconded by Sup. Brad Wells to approve the revocation and application of permits as recommended. Motion passed unanimously.

- E. Utility Permits Issued To-Date. The list of utility permits issued so far in 2010 includes four permits to Kentucky Data Link and CenturyTel for fiber optic lines, five permits to Verizon, three permits to Alliant Energy, and two in the Village of Linden for street and storm sewer and sanitary sewer lines. Discussion of the two fiber optic line construction projects occurring diagonally through the county from Rewey to Arena.
- F. Driveway Permit Variance Request – CenturyTel CTH YZ. A driveway permit application was submitted by CenturyTel on property owned by Robert Greenwood, Greenwood Auto Body on CTH YZ. The driveway would be 50 feet from an existing driveway which is less than the 100 foot minimum Ordinance requirement thereby

requesting a variance for this driveway location. The driveway would provide access to a utility building for fiber optic equipment. A question was raised regarding the driveway being gated, due to its limited use.

A motion was made by Sup. Ron Berg and seconded by Sup. John Meyers to grant the variance for the permit pending a gated driveway. Motion passed unanimously.

G. NR-40 Invasive Species Program Meetings and Mowing Policy. Craig Hardy indicated the new NR 40 rule requires the County to identify, educate, and implement Best Management Practices (BMP's) for certain species of plants, with emphasis on prohibited and restricted species. The County mowing policy will have to be changed to follow the NR-40 rules and BMP's. Craig has contacted local organizations to assist in mapping areas of different species and to learn more about those located in Iowa County. Craig has also scheduled a representative from the DNR to speak at the annual, mandatory safety training in the end of April since all employees will be present. This will provide additional training of staff in identifying invasive species.

H. Rep. Hilgenberg – Merrimac Opinion – WDOT Utility Reimbursements. Craig Hardy explained that the Village of Merrimac previously received funding assistance from the DOT for the relocation of sewer and water utilities due to a DOT project to reconstruct a segment of highway within the village. Aware of this provision provided to the Village of Merrimac, the Village of Sauk City is now requesting that a bill be passed that requires the DOT to pay all the costs of relocating sewer, water, and electric lines lying beneath or adjacent to a DOT reconstruction project within the Village of Sauk City. Craig provided a written opinion of his opposition to this bill noting that it goes against current WDOT policy, it could compromise the state's current position in dealing with private industry utility companies – building a case of acceptance for the court system, have an adverse affect o the Transportation Fund, as well as other points described in his response.

A motion was made by Sup. Ron Berg and seconded by Sup. Bob Bunker to support the opinion presented by Craig Hardy and for it to be sent on to Rep. Hilgenberg. Motion passed unanimously.

**Highway Commissioner Report:** Craig Hardy reviewed the following items with the Committee:

- A. ARRA Project schedule – CTH C & X March 23<sup>rd</sup> Letting. Craig Hardy noted that the March 23<sup>rd</sup> letting has been filed.
- B. Automatic Vehicle Locator AVL – GPS Update – Federal Initiative with MDSS System. The AVL-GPS system will provide information in areas of maintenance on state highways maintained by counties on items such as material usage and miles used. There are currently tentative agreements being made between DOT and county highway departments. The Maintenance Decision Support System (MDSS) also collects data for

maintenance decisions. The DOT will purchase and install the units and the counties will maintain them. Iowa County is scheduled to get 12 units in 2011.

- C. Summer Construction Project List. Craig Hardy presented a summary of locations and work to be done in the summer of 2010. He noted that CTH's Q, W, and M are major ditch restorations. Also the notices are ready to go to the landowners when the CHIP and CHIPD responses come in from the DOT.
- D. Commissioners Spring Training Agenda. The WCHA 2010 Commissioners Spring Training will be April 6, 7, and 8, 2010 in Wausau.

**Additional Highway Commissioner Items.**

- A. Retained Fees Expenditures were budgeted at \$45,700 for 2010. The GPS system came in at a cost of \$45,200. Upon review of the proposals by the IS Department, these items will be presented at the Economic Development, Extension, and Property (EDEP) committee.

The next regular Transportation Committee meeting is set for Monday, March 1, 2010 at 6:00 p.m.

Motion to adjourn the meeting was made by Sup. Ron Berg, seconded by Sup. Dave Bauer. The motion carried unanimously.

The meeting adjourned at 8:00 p.m.

Minutes by Jeri Grabbert